

Date: \_\_\_\_\_

Data & Marketing Association  
Deceased Do Not Contact List  
225 Reinekers Lane, Suite 325  
Alexandria, VA 22314

To Whom It May Concern,

This letter is to request that the following individual be added to the Deceased Do Not Contact List:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date of Death: \_\_\_\_\_

I am requesting that this person's name and contact information be added to your Deceased Do Not Contact List so that DMA member companies will remove them from marketing and solicitation lists.

Enclosed is a certified copy of the death certificate.

Should you need any further information, please feel free to contact me. Thank you for your prompt attention to this request.

Sincerely Yours,

My Contact Information

Name: \_\_\_\_\_  
Relationship to Deceased: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_