

Date: \_\_\_\_\_

Automobile Insurance

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

To Whom It May Concern,

This letter is to inform you of the death of:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Account Number: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate \_\_\_\_\_

Policy Number: \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate \_\_\_\_\_

According to the records we have available to us, you are the agent of record for the automobile(s) owned by the deceased. We are in the process of settling the estate. We will need to keep the auto policy(ies) in force until the final settlement of the estate. Once it is settled, we will contact you for cancellation of the policy(ies).

All correspondence regarding this issue should be directed to me at the address below. Thank you for your prompt attention to this matter.

Sincerely Yours,

My Contact Information

Name: \_\_\_\_\_

Relationship to Deceased: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_