

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

To Whom It May Concern,

This letter is to inform you of the death of:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Account Number: \_\_\_\_\_

The deceased is a customer of yours. Please terminate the checked services immediately.

\_\_\_\_\_ Cable Television

\_\_\_\_\_ Streaming

\_\_\_\_\_ Internet

\_\_\_\_\_ Landline

\_\_\_\_\_ Mobile Phone

All further communication and/or correspondence regarding this account should come to me at the address below. Should there be any pre-paid balances they also should be sent to me. You may arrange for the return of any leased equipment by contacting me. Your prompt attention to this matter is greatly appreciated.

Sincerely Yours,

My Contact Information

Name: \_\_\_\_\_

Relationship to Deceased: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_