

Date: _____

U.S. Department of State Passport Services
Consular Lost/Stolen Passport Section
44132 Mercure Circle
P.O. Box 1227
Sterling, VA 20166-1227

To Whom It May Concern,

This letter is to inform you of the death of:

Name: _____

Address: _____

City/State/Zip: _____

Passport Number (if known): _____

I am requesting that the passport of the deceased be cancelled to prevent any fraudulent use. Enclosed you will find the following:

_____ Certified Copy of the Death Certificate

_____ Passport Number (if known)

_____ Evidence of my relationship to the deceased

If the passport cannot be located, please cancel it based on the enclosed death certificate. Should you need any further information, please feel free to contact me. Thank you for your prompt attention to this request.

Sincerely Yours,

My Contact Information

Name: _____

Relationship to Deceased: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Email Address: _____